

SENW Winter Regional Championships

5th and 6th November 2022 – Liverpool Aquatics Centre

Entry Pack for Athletes and Coaches/Team Managers

Conditions

Please ensure that all competitors read the Swim England North West Conditions for this event.

[Click here for the SENW Winter Regional Conditions.](#)

Programme of Events

[Please click here for the programme of events](#) for the Swim England North West Winter Regionals.

Consideration Times

[Please click here for the consideration times](#) for the Swim England North West Winter Regionals.

[Please click here for the Para Swimming consideration times](#) for the Swim England North West Winter Regionals.

Timeline – Key Events

Please see the following timeline for when information will be provided in relation to the Swim England North West Winter Regionals:

Entries to Open	Wednesday 5 th October 2022
Entries to Close	Wednesday 19 th October 2022 (11:59pm)
Accepted/Rejected Entries Published	Tuesday 25 th October 2022
Warm Up Information	Wednesday 2 nd November 2022
Withdrawal Refund Form to be Completed Refund requests after this date will not be processed.	Friday 11 th November 2022
Refunds to be Processed	Monday 5 th December 2022

Entry Information

1. [Go to the Online Entry Page](#). Entries open on Wednesday 5th October 2022.
2. Click your club from the drop down.
3. Find and click your name within the list.
4. Tick the entries you wish to enter.

5. Payment is via Paypal. Please follow the payment instructions. Your entry will not be complete until you receive a confirmation of payment email.

[Para Swimmers please click here to download your entry form.](#)

Please ensure this is returned to events@swimnorthwest.org prior to the deadline.

Payment for Para Swimmers, please complete BACS transfer using the following details:

Account Name: Swim England North West Limited

Sort Code: 60-05-07

Account Number: 22987266

Reference: ParaWinters/SurnameInitial (e.g. ParaWinters/DoeJ)

Entry fee is £8 per event.

Entry Confirmation

A list of processed entries will be available on the [Online Entry Page](#).

Competitors are requested to check their entries carefully and inform events@swimnorthwest.org immediately of any errors.

Accreditation

All coaches, chaperones and team staff must have a valid accreditation to access the event. Accreditation is non-transferable and must be worn at all time when inside the venue.

It is the clubs' responsibility to ensure that individuals who will be Coaches or Team Managers during any of the sessions are listed on the Club Personnel Report and have the appropriate qualifications in place:

- Valid and in Date DBS
- Valid and in Date Safeguarding
- Minimum Level 1 Coaching Qualification or Team Manager Module 1

Coaches, team managers and support staff requiring access to poolside must [purchase a pass in advance](#). Accreditation will be emailed to you in PDF format to print and bring to the event. Coaches, Team Managers and Support Staff will be required to sign into every session and provide evidence of their Coaches Pass.

Cost of the Coaches Pass: £10

COVID Information

Competitors are to follow policies and procedures of the event which may include COVID protocols which are dependent on the Government (National or Local), Swim England or facility guidelines at the time.

The Championship Entries Manager has the authority to adjust the number of entries accepted to ensure the event is compliant with Swim England licensing requirements.

The Swim England North West Event Promoters reserve the right to amend the competition, for example:

- All events to become heat declared winners, meaning no finals – this enables the organisers to spread the events over a longer period of times to reduce venue capacity.
- Run the event without spectators.
- Restrict entries in line with the license, by rejecting the slowest swimmers first.

- Move the call room from the Health Suite to the main café.

Competitor Information

Session Times

Warm up and session start times will be provided on Wednesday 2nd November 2022.

Withdrawals

Competitors are reminded that withdrawals from Heats must be made no later than 60 minutes before the advertised competition start time of the relevant session.

Withdrawal Form

Passphrase – [To be Provided]

Finalist and Reserves not wishing to compete in the final must withdraw no later than 15 minutes after the announcement of the Finalist for the event. Withdrawals must be by use of the official withdrawal method.

Warm Up and Swim Down

Competition warm up details will be provided on Wednesday 2nd November 2022. The swim down pool will be made available throughout the competition.

Between Sessions

There will be no facilities available between sessions.

Para Swimmers

It is expected that a secondary strobe should be available for use on request by athletes.

Swim England North West will endeavor to provide a technical official who holds either World Para Swimming qualification or who have completed Swim England Para Swimming officials training to act as a liaison for the Referee where Para Swimmers are competing.

Starts

The event will be ran using over the top starts. Swimmers are asked that once their race has finished, they remain close to the end of the pool and hold onto the lane rope.

Call Room

Competitors will be required to report to the Call Room in plenty of time for their race. The Call Room will be in the Small Pool Area. Coaches and Team Managers are not permitted within this area.

Awards

Awards shall be made to competitors placed first, second and third in the Senior and Junior Championships.

Awards shall be made to Para Swimmer competitors placed first, second and third in each event based upon Para Swimming Points. Where less than four competitors in an event, a minus one rule will apply. Where there is a single competitor in an event, the competitor must achieve a time faster than their entry time to receive an award.

Awards will be available for collection; no formal award presentation will be conducted.

Please ensure that all awards are collected promptly following the finals.

Streaming

This event will be streamed, with the video being placed on YouTube. Competitors are reminded not to get changed on the balcony or poolside, please ensure that changing room facilities are used.

[Please click here to watch the streaming.](#)

Spectator Information

Current planning is for spectators to be allowed into the event. This will be confirmed closer to the event day.

Spectators passes will be available online. Details will be provided closer to the event date.

Cost of tickets:

- £5 per spectator per session

Competition Refund Policy

Swim England North West have created the following policy regarding what will and won't be refunded following a Swim England North West Regional Competition or Event.

All criteria outlined below must be submitted within 5 days of the completion of the event.

Following this 5-day period, and subject to all criteria outlined below being adhered to refunds will be processed within 28 days.

Rejection from Events

If entries have been rejected by the Competition organiser where conditions were adhered to but rejection is based on time constraints, then refunds will be automatically processed for each rejected event following the completion of the competition.

Rejection due to non-compliance of conditions

Any entries rejected due to non-compliance of competition conditions will not be refunded. By entering any Swim England North West Event or Competition, individuals are committed to adhering to all conditions and policies outline by Swim England North West.

Withdrawal due to exception circumstances (e.g. Medical or Injury)

Individuals who have withdrawn from events due to either a medical reason or injury – refund will be considered by application and submission of appropriate evidence (e.g. note from doctor or note from physio). Supporting evidence must be sent to events@swimnorthwest.org

Withdrawing from the event must be completed prior to the event/session in which the individual is due to compete. Any failure to withdraw or notification of withdrawal received later than the event withdrawal cut off time will result in no refund being processed.

Individuals required to withdraw due to testing positive for COVID or asked to self-isolate due to being in close contact of someone with COVID – will be required to provide evidence of the requirement to self-isolate. Evidence must be sent to events@swimnorthwest.org

Following the completion of the event, please submit details within 5 days. [Link to be provided in due course.](#)

In line with the Swim England North West Data Protection policy, once the refund has been processed, documents relating to an individual's medical information will be destroyed.

Withdrawal

For all withdrawals which would not be considered under the heading above, refunds will not be processed.

Exceptions to the above may be considered by the Event Management Group and Regional Management Board but these will be dealt with on a case by case basis.